Bulk MUC Import

These are the user Instructions for import of multi-line MUC messages into the IULDUG E-UCR system. The LUC messages can be processed in a similar manner.

Those familiar with the legacy IULDUG system will recall that it had a transpose function whereby it was possible to paste into the system multiple MUC messages which are typically been copied from an in-house system.

The new system can now offer the same capability this document explains the process:

1. Select Transfer function from the main sidebar menu. The Transfer screen will open, the green button at top left will open the manual transaction entry screen but on the top right are 2 new buttons, MUC import in purple and LUC import in blue. Select the "MUC Import" button.

2. The next screen to open shows a blank text box into which the user can paste multiple MUC messages.

3. Taking an example:
   PMC30529ZZ/06FEB25/0808/AA/ZI/BKK/176-60074874/GVA/SER/DEF
   PMC10163ZZ/06FEB25/1527/AA/ZI/BKK/176-70047952/GVA/SER/DEF

4. Paste the MUC data is into the text box as shown below and press the purple "Import" button.

5. The screen below will display, showing the newly created UCR screens for review. If satisfied with the entries, then click the green "Save" button at the centre bottom of the screen.

6. The MUC messages are then processed into the system and can be viewed on the Transfer Screen shown in Step 1.